



REGISTER OF DEEDS AND MORTGAGES
465 Dr. Martin Luther King Blvd.
Hall of Records
Room 130
Newark, NJ 07102

Dana Rone
Register

Telephone (973) 621-4960
Fax (973) 621-6114

IMPORTANT RECORDING NOTICE MANDATORY COVER SHEET – EFFECTIVE MAY 1, 2017

Dear Recording Customer:

In compliance with P.L. 2011, c. 217 (N.J.S.A.46:26A-5) **our office must require a Cover Sheet with all individual land documents submitted for recording effective Monday, May 1, 2017.**

If you submit land documents to our office for recording via **U.S. Mail, Express Mail, Courier Service or In-Person Over the Counter – a Cover Sheet is required.**

For your convenience – a user-friendly on-line PDF Cover Sheet Form- that you can easily and quickly fill-in on any personal computer-and print out- is available at www.essexregister.com our internet web site. Also enclosed with this notice is a paper version of the Cover Sheet Form (please feel free to re-produce). Whatever method you opt to select to access the Cover Sheet Form-it must be completed BY YOU-and attached with all individual land documents submitted for Recording.

ALL LAND DOCUMENTS Received in our office for recording on May 1, 2017 , must have the Cover Sheet.

Please be advised that the Cover Sheet counts as a Page in calculating the Recording Fee (\$10.00).

- If you submit a land document without the Cover Sheet, you can include an additional \$20.00 or your document will be rejected and returned.
- E-Recording Customers are already compliant with this new law, and as such this law does not apply to you.

If you are interested in becoming an E-Recording Customer and would like to register for an E-Recording Account, please go to:

<https://secure.njcountyrecording.com/dsms/njdsms/NJAccountRequest.aspx>

Thank you for your cooperation in complying with this new State Law. Please contact our office at (973) 621-2594 if you need assistance.

E-mail: info@essexregister.com

Essex County Recording Data Page Honorable Dana Rone Essex County Register	<i>Official Use Only</i>
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Official Use Only:

Date of Document:	Type of Document:
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First Party Name:	Second Party Name:
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Additional Parties:	
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THE FOLLOWING SECTION IS REQUIRED FOR DEEDS ONLY

Block:	Lot:	Qualifier:
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Municipality:

Consideration:

Mailing Address of Grantee:

**THE FOLLOWING SECTION IS FOR ORIGINAL MORTGAGE BOOKING & PAGING INFORMATION
ASSIGNMENTS, RELEASES, SATISFACTIONS, DISCHARGES & OTHER ORIGINAL MORTGAGE AGREEMENTS ONLY**

Original Book:	Original Page:
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ESSEX COUNTY RECORDING DATA PAGE

Please do not detach this page from the original document as it contains important recording information and is part of the permanent record.