



REGISTER OF DEEDS AND MORTGAGES
465 Dr. Martin Luther King Blvd.
Hall of Records
Room 130
Newark, NJ 07102

DANA RONE
Register

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IMPORTANT RECORDING NOTICE
MANDATORY COVER SHEET – EFFECTIVE MAY 1, 2017

Dear Recording Customer:

In compliance with P.L. 2011, c. 217 (N.J.S.A.46:26A-5) **our office must require a Cover Sheet with all individual land documents submitted for recording effective Monday, May 1, 2017.**

If you submit land documents to our office for recording via **U.S. Mail, Express Mail, Courier Service or In-Person Over the Counter – a Cover Sheet is required.**

For your convenience – a user-friendly on-line PDF Cover Sheet Form- that you can easily and quickly fill-in on any personal computer-and print out- is available at www.essexregister.com our internet web site. Also enclosed with this notice is a paper version of the Cover Sheet Form (please feel free to re-produce). Whatever method you opt to select to access the Cover Sheet Form-it must be completed BY YOU-and attached with all individual land documents submitted for Recording.

ALL LAND DOCUMENTS Received in our office for recording on May 1, 2017 , must have the Cover Sheet.


Please be advised that the Cover Sheet counts as a Page in calculating the Recording Fee (\$10.00).

- If you submit a land document without the Cover Sheet, you can include an additional \$20.00 or your document will be rejected and returned.
- E-Recording Customers are already compliant with this new law, and as such this law does not apply to you.

If you are interested in becoming an E-Recording Customer and would like to register for an E-Recording Account, please go to:

<https://secure.njcountyrecording.com/dsms/njdsms/NJAccountRequest.aspx>

Thank you for your cooperation in complying with this new State Law. Please contact our office at (973) 621-2594 if you need assistance.

Essex County Recording Data Page Honorable Dana Rone Essex County Register		<i>Official Use Only</i>	
			
<i>Official Use Only:</i>			
Date of Document:		Type of Document:	
First Party Name:		Second Party Name:	
Additional Parties:			
THE FOLLOWING SECTION IS REQUIRED FOR DEEDS ONLY			
Block:		Lot:	Qualifier:
Municipality:			
Consideration:			
Mailing Address of Grantee:			
THE FOLLOWING SECTION IS FOR ORIGINAL MORTGAGE BOOKING & PAGING INFORMATION ASSIGNMENTS, RELEASES, SATISFACTIONS, DISCHARGES & OTHER ORIGINAL MORTGAGE AGREEMENTS ONLY			
Original Book:		Original Page:	
ESSEX COUNTY RECORDING DATA PAGE Please do not detach this page from the original document as it contains important recording information and is part of the permanent record.			